



BIKE ROOM ACCESS FORM

The following Rules and Regulations are intended to govern the Bike Room at 1001 Pennsylvania Avenue. These Rules and Regulations are applicable to all members, their partners, directors, and employees, which may be changed from time to time by The TREA 1001 Pennsylvania Avenue Trust or its Managing Agent, to provide for the safe, orderly, and enjoyable use of the Bike Room's facilities and equipment.

The Bike Room is restricted to Tenants of 1001 Pennsylvania only. All Tenants wishing to utilize the bike room on P1 garage level must be registered. The completed registration must be returned to the management office located on the lobby level for the vehicle owner to be given access to the bike room through their building access fob/card.

The proper procedure for tenants to enter/exit the bike room on P1 is through the garage entrance on 10th Street during the garage hours of operation, which are from 6 a.m. to 10 p.m. from Monday to Friday, from 7 a.m. to 10 p.m. on Saturdays, and from 9 a.m. to 7 p.m. on Sundays. Access hours for holidays and special dates will be based on the garage or building schedule. The bike room may be closed, or hours of operation may be adjusted at the Landlord's sole discretion. Tenants will be notified at least 24 hours in advance of any closing unless such closing is due to emergency repairs and maintenance.

Storage is prohibited. Racks and lockers are provided at no charge for **daily use only**. Bikes or personal items left for longer than a day in the racks or lockers are subject to removal. Please utilize the wall handrails to store the bike locks as bike locks left on the bike racks will be cut off at owner's expense. Bicycles shall not be brought into or kept in or about a tenant's premises. 1001 Pennsylvania Avenue creates no bailment and will not be held responsible for loss or damage to an individual's bicycle. We ask that our Tenants use the bike room and not any other area to secure their bicycles.

Motorized gas-powered vehicles. Motorized gas-powered vehicles are prohibited from utilizing the Bike Room.

Micro-mobility vehicles (E-Bicycles and E-Scooters). Micro- mobility vehicles are not allowed in the building lobby or in any of the elevators and may not be stored in any of the stairwells, tenant spaces or in any other areas within the Building and Garage. Micro-mobility vehicles may only be stored in the building's bike room upon the completion of a Bike Room Access form. **Micro-mobility vehicles are prohibited from charging.** Failure to abide by this requirement will result in loss of bike room privileges.

The Building Owner, Property Management, and Garage Management are not responsible for any losses due to theft, collision, or any other damage done to bicycles in the Building parking garage and bike room.

Questions concerning bicycle or micro-mobility registration should be directed to Property Management at 202-639-7575.

	Make and Model	Color
Vehicle	Bike	
Information	E-Scooter	
	E-Bike	

Date: _____

Phone Number: _____

Name: _____

Email Address: _____

Company: _____

Access Card No.: _____

Signature: _____