

1001
PENNSYLVANIA
— A V E N U E —

ID Badge Request Form

The Authorized Tenant contact is to fill out Section A and B below. Please have the employee sign in the space indicated in Section A.

Pictures Schedule: Mondays from 2:00 pm to 3:00 pm and Wednesdays from 11:00 am to 12:00 pm.

Section A: Employee Information

Employee Name (print): (Last) _____ (First) _____ Middle Initial _____

Requested Auth Class: _____ Floor Access Group _____

Badge Type: New: ____ Replacement: ____ Old badge number if known: _____

Employee Signature: _____

Section B: Tenant Authorization Information

Tenant: _____

Authorizing Tenant Contact Name: _____ Date: _____

Signature: _____

Section C: Property Management Use Only

Employee Signature: _____

(Have employee sign at time of picture)

Card Number: 430- _____

Date Entered: _____

Completed by: _____

AWARE entry date: _____